

What we hope you will get out of being a Governor:

- The knowledge that you are helping our school and pupils.
- The satisfaction of giving something back to the community.
- A sense of purpose and achievement.
- New skills which may be useful elsewhere.
- Broader horizons.

What we hope you can offer:

- Time (about four hours per term, possibly more).
Wood End has two Full Governing Body meetings per term, but there may also be further meetings to attend.
- Commitment and tact.
- A willingness to learn.
- A listening ear and an enquiring mind.
- The ability to assimilate information, make judgments and take decisions.
- The ability to work as part of a team.

What qualifications do I need?

- No formal qualifications are needed.
- Parent Governors must have a school-aged child.
- You must have some spare time (about 4 hours each term).
- You must be prepared to attend an induction course.
- You must be enthusiastic about school and the education of our children.
- You will need to have a DBS check (formerly known as CRB check).
- You would normally hold the office for four years, but you can resign at any time.

Training and Support

<http://mkpdc.org.uk/Services/4066>

Milton Keynes Council's Governors Support Service provides training and support for Governors. Training is offered for both the full Governing Body and individual Governors.



GUIDE FOR PARENTS AND CARERS

Becoming a Governor



Are you interested in becoming a Governor at Wood End?

The role of Governor is a challenging yet highly rewarding one. Here at Wood End, we recognise the valuable support and the breadth of knowledge that Governors can bring to our school community. We hope this guide helps you to understand what your main responsibilities would be.

If after reading this you would like to join our Governing Body, please complete the nomination form and return it to the school.

Governors are appointed to provide:

- Strong links between Wood End and the community we serve.
- A wide experience of the outside world.
- An independent view.
- A visible form of accountability for the Headteacher and school staff.
- A team focusing on long-term development and improvement.
- Accountability to the community for the use of resources and the standards of teaching and learning in school.
- Support for the Headteacher and all staff.

Governors are expected to:

- Attend meetings of the Governing Body.
- Work as a member of the Governing Body (not as an individual) in the best interest of the school.
- Show an interest in school activities (e.g. attending the Christmas concert, attending Sports Day, occasionally visiting school.) This is to help them get a greater understanding of the ethos of the school.
- Visit the school and talk to key staff regarding objects in relation to the School Development Plan.
- Become well-informed about education in general and Wood End in particular.
- Become familiar with the rules of school governors.
- Attend training courses where appropriate.

Governors will also be involved in the following activities:

- Senior staff appointments.
- The financial management of the school.
- Monitoring the school's management of pupil attendance and behaviour.
- Overseeing the school's curriculum.
- Community links.

Governors set the strategic direction of our school by:

- Employing others to carry out the work.
- Having an operational manager (the Headteacher) who is responsible for the daily management of the school.
- Agreeing policies and procedures.
- Agreeing targets for improvement.
- Acting as the 'critical friend' of the school and Headteacher.
- Receiving and discussing reports on the resulting practice and conduct of the school.
- Reviewing our own practices.



All our Governors share the responsibility of making the Governing Body effective and efficient, by setting the remit of the Body and its committees, being well-informed and attending regular formal meetings.