



Consent Form – Pupil Premium Eligibility Check

Pupil Premium is a type of funding which is an important part of our school's budget. We are very keen to secure this money to help us provide educational advantages for the children.

We have invested in a company which enables us to check your eligibility and claim on your behalf. This is a time-saver for parents, as in the past they have had to do this checking themselves.

All we need from you is the information below and your consent.



O:\WPDOCS\New Starter Pack\form – pupil premium eligibility check.docx

Please complete and return this form for us to keep on record

CONSENT FORM – PUPIL PREMIUM ELIGIBILITY CHECK

Name of Child: _____

Yes, I give my consent for Wood End School to check my eligibility for Pupil Premium.

PARENT/CARER'S DETAILS *(in block capitals)*

Title *(please indicate)*: Mrs / Ms / Miss / Mr / Other: _____

First Name: _____ Last Name: _____

Parent/Carer's Date of Birth: _____

Parent/Carer's National Insurance Number:

OR National Asylum Support Service Reference Number: _____

Relationship to Child: _____

Parent's signature: _____ Date: _____



Pupil Premium Eligibility SELF-CHECK – Citizen Portal

It may be the case that you do not give your consent for us to check Pupil Premium eligibility on your behalf. **However, you can still go online and check yourself!**

For every child at Wood End, we want to check Pupil Premium eligibility. Here's why Pupil Premium is great for the school and your child:

- It means more funding for the school – with each Pupil Premium child we get £1,320.
- The school will be able to claim back for your child's school meals.
- It qualifies your child for free school meals when they move up to Year 3 and are no longer entitled to the universal free school meals.

Please visit the **Citizen Portal** to sign up – even if:

- You have applied before and do not think you will be eligible.
- Your circumstances have changed.
- One of your children has not been eligible previously.
- You think you are already on the Pupil Premium list – you must still register on the website. If unsure, go to the web link and it will tell you whether you are registered.

To self-check, please register at:

https://emsonline.milton-keynes.gov.uk/CitizenPortal_LIVE

The system is quick and simple to use, and can be accessed via a smartphone or hand-held device.

Please tell the school when you find out whether you qualify.

(And if you do not qualify, please tell the school so that we do not keep asking you!)

If you qualify, you will receive a reference number. Simply bring in your reference number and show it to the school office as soon as possible.

If you struggle with the internet or do not have a computer or internet access, please contact the school office and we will arrange for you to come in and do this at school with a member of staff to help you. You will need to bring your National Insurance number with you. *Alternatively, simply complete the consent form overleaf and we will be authorised to do all the work for you.*

